

- We hope that you will be able to enjoy an interesting and safe visit to the Museum. Inevitably there are hazards in the Museum, however minimal, and all activities are designed with these in mind.
- To assist you with planning your visit, the following notes have been assembled.

• Hazards

- The principal hazards we have identified in the Museum are trips and slips, stairs, fire.

• Safety Measures / Controls / General Information

- Visits must be booked in advance by using the online booking form. Your booking will be confirmed by the Learning Officer or a member of the museum team.
- Groups must arrive together and will be greeted by the Learning Officer or a member of the museum team.
- Work areas are cleaned daily.
- All electrical equipment has been PAT tested. Any trailing leads will be properly secured and taped as necessary.
- First Aid is available via the Museum's appointed first aiders.
- Emergency exits and routes are well signed.
- No smoking or vaping is permitted within the Museum. Designated smoking areas are clearly signed in the grounds.
- Food and drink are only permitted within designated areas. Subject to availability, the Learning Centre can be booked as a lunchroom. Children must be supervised at all times and the room left in a clean and tidy condition. The Apache Café is open daily from 9am-3.30pm
- Children must not be allowed to walk through the car park or up and down stairs without supervision.
- Children must walk in the Museum; running is not allowed.
- Adults must ensure that children do not touch handling objects or activity items unless advised that they can by museum staff or volunteers. This is because many of our items are historic artefacts and need to be handled carefully.
- Some objects in the Museum are on open display. Please respect advisory notices, remembering that these items are artefacts and should be treated with respect.
- The behaviour and discipline of pupils is the responsibility of parents/carers for the duration of the visit. If the behaviour of those visiting is unacceptable, then the group may be asked to leave but will still be charged for their visit.
- The outside play park has been fully RoSPA checked, but children playing must be supervised at all times and any damage reported to museum staff.
- Our soft play area is only for children aged under 8 years.
- Dogs and pets are not permitted in the Museum with the exception of Assistance Dogs. Dogs are permitted in the grounds of the Museum, and on the café balcony.
- No refunds will be given for cancellations within 14 days of the booking taking place.
- **Film Show** – The Museum shows a 10-minute film based on the history of attack helicopters in combat. The lights go down in the second hangar with a 2-minute delay before the show starts. If your group contains young children, please be aware that they may find this film quite scary as there are flashes, loud noises and wind effects. A limited number of ear defenders are available from the Museum Reception if required.